

CalEPA Basic Inspector Academy

Sample Agenda

(start and end times may vary by location)

Day 1

8:30	Registration
9:00	Welcome and Introduction
10:00	Inspection Overview
10:30	Break
10:45	Access and Entry
12:00	Lunch
1:00	Inspection & Search Warrants
2:00	Break
2:15	Interviewing Skills
4:00	Adjourn

Day 2

8:30	Element of a Violation
9:30	Evidence to Prove a Violation
11:00	Break
11:15	Environmental Sampling
12:00	Lunch
1:00	Report Writing
2:15	Break
2:30	Enforcement Options
3:15	Mock Inspection Preparation
4:00	Adjourn

Day 3

8:00	Mock Inspection
12:00	Lunch
1:00	Preparation of Inspection Report
4:00	Adjourn

Day 4

8:30	Mock Inspection Review
8:45	Discussion with Prosecutor
9:45	Break
10:00	Testimony Skills
10:15	Mock Testimony
12:30	Closing