



CALIFORNIA ENVIRONMENTAL PROTECTION AGENCY



MATTHEW RODRIQUEZ
SECRETARY FOR
ENVIRONMENTAL PROTECTION

1001 I STREET, SACRAMENTO, CALIFORNIA 95814 • P.O. BOX 2815, SACRAMENTO, CALIFORNIA 95812-2815
(916) 323-2514 • (916) 324-0908 FAX • WWW.CALEPA.CA.GOV

EDMUND G. BROWN, JR.
GOVERNOR

Unified Program Newsletter July 2014

IN THIS ISSUE:

- CalEPA** **The Fertilizer Institute –Ammonium Nitrate Guidelines**
Western States Project – Introduction to Criminal Environmental Investigations
Aboveground Petroleum Storage Act (APSA) Surcharge- Effective June 20, 2014
“Business-to-CUPA” Reporting Forms Removed From CalEPA Unified Program Website
CERS Violation Library- Revised Text Effective July 1, 2014
REMINDER: Fiscal Year 2013-2014 Compliance Monitoring and Enforcement (CME) Data
must be entered into CERS by July 30, 2014
- DTSC** **None**
- SWRCB** **Abandoned Underground Storage Tank (UST) Initiative**
CERS Frequently Asked Questions (FAQs) Links
CUPA Report 6 due September 1, 2014
- Cal OES** **None**
- Cal FIRE** **Aboveground Petroleum Storage Act (APSA) Advisory Committee**
APSA Surcharge Most Commonly Asked Questions

California Environmental Protection Agency

The Fertilizer Institute –Ammonium Nitrate Guidelines

The Fertilizer Institute (TFI) has developed a ‘Safety and Security Guidelines for the Storage and Transportation of Fertilizer Grade Ammonium Nitrate at Retail Facilities.’ The guidance was developed by TFI and the Agricultural Retailers Association (ARA) and is made available on the TFI web site. This guidance document has been widely distributed throughout the fertilizer industry and Federal agencies and is posted at: http://www.tfi.org/ammonium_nitrate_guidelines.

Western States Project – Introduction to Criminal Environmental Investigations

This is a basic environmental investigation course designed to give participants a basic understanding and work knowledge of the process and requirements for successful environmental crimes investigations. For more information, please go to [View it as a Web page](#).

Aboveground Petroleum Storage Act (APSA) Surcharge- Effective June 20, 2014

The \$26.00 APSA surcharge was considered effective upon final publication in the California Notice of Register, on June 20, 2014 and is applicable to each APSA regulated tank facility beginning Fiscal Year 2014/2015 (July 1, 2014 – June 30, 2015).

CUPAs are expected to begin assessing, collecting and remitting the single fee state surcharge (including the new APSA surcharge) beginning Fiscal Year 2014/2015, even though the start of Fiscal Year 2014/2015 begins less than 60 days after the effective date of the APSA surcharge (June 20, 2014).

For questions regarding the APSA surcharge, please contact Jennifer Lorenzo, Office of the State Fire Marshal, at (916) 324-0232 or Jennifer.Lorenzo@fire.ca.gov.

“Business-to-CUPA” Reporting Forms Removed From CalEPA Unified Program Website

The following Unified Program consolidated forms used for “Business-to-CUPA” reporting have been removed from the CalEPA Unified Program website (<http://www.calepa.ca.gov/CUPA/Publications>):

- Business Activities
- Business Owner/Operator Identification
- Hazardous Materials Inventory- Chemical Description
- Operating Permit Application- Facility Information
- Operating Permit Application- Tank Information
- Certification of Installation/Modification
- Underground Storage Tanks- Monitoring Plan
- Recyclable Materials Report
- Onsite Hazardous Waste Treatment Notification- Facility Page
- Onsite Hazardous Waste Treatment Notification- Unit Page
- Conditionally Exempt Small Quantity Treatment (CESQT) Page
- Conditionally Exempt- Specified Wastestreams (CESW) Page
- Conditionally Authorized (CA) Page
- Permit By Rule Page
- Conditionally Exempt- Limited (CEL) Page
- Certification of Financial Assurance
- Remote Waste Consolidation Site Annual Notification
- Hazardous Waste Tank Closure Certification

Removal of the above forms resulted from the December 2013 amendment of Title 27 (Division 1, Subdivision 4, Article 5, Section 15188) requiring businesses to use the California Environmental Reporting System (CERS) to complete business-to-CUPA reporting electronically.

Please ensure any websites not managed by CalEPA are revised to also remove links directing users to the above “Business-to-CUPA” reporting forms that are no longer available on the CalEPA webpage (<http://www.calepa.ca.gov/CUPA/Publications>).

Please report any additional broken links from any CalEPA webpage by sending the broken URL to cupa@epa.ca.gov.

CERS Violation Library- Revised Text Effective July 1, 2014

Effective July 1, 2014, various sections of violation text within the CERS Violation Library will be revised, added or removed to coincide with current statute and regulation language. On July 14, 2014, a MS Excel document showing the revised text for each violation within the CERS Violation Library will be available on the CERS website (<https://cersbusiness.calepa.ca.gov/public/violations>).

Violation data entered in CERS pertaining to inspections occurring on or after July 1, 2014 will automatically reference the revised Violation Library text. Violation data entered in CERS pertaining to inspections occurring prior to July 1, 2014 will reference the previous (unrevised) Violation Library text.

For questions regarding the CERS Violation Library, please contact Kareem Taylor (Kareem.Taylor@calepa.ca.gov).

REMINDER: Fiscal Year 2013-2014 Compliance Monitoring and Enforcement (CME) Data must be entered into CERS by July 30, 2014

CME data for fiscal year 2013-2014 (July 1, 2013 – June 30, 2014) must be submitted electronically to CalEPA through the California Environmental Reporting System (CERS) no later than July 30, 2014 [pursuant to CCR, Title 27, Division 1, Subdivision 4, Chapter 1, Article 6, Section 15290(b) and (d)].

All CME data must include the complete detail record fields identified in the CERS Regulator Portal (<http://cers.calepa.ca.gov/>) and defined in the Unified Program Data Dictionary (www.calepa.ca.gov/LawsRegs/Regulations/T27/DataDict.pdf).

Starting fiscal year 2014/2015, CME data must be submitted electronically within 30 days of each completed quarter. Submittal deadlines are listed below:

Fiscal Year Quarterly CME Action Occurs (including updates)	Deadline for Electronic Submittal Of Quarterly CME Data
July 1 – September 30	October 30
October 1 – December 31	January 30
January 1 – March 31	April 30
April 1 – June 30	July 30

Beginning August 1, 2014, CUPAs will be evaluated on quarterly CME electronic reporting requirements for inspection and enforcement activities occurring on or after July 1, 2013.

For more information, please refer to Unified Program Guidance Letter 14-02 (<http://www.calepa.ca.gov/CUPA/Bulletins/2014/Jan17.pdf>).

Department of Toxic Substances Control - None

State Water Resources Control Board

Abandoned Underground Storage Tank (UST) Initiative

Information regarding the Abandoned UST Initiative has been consolidated and can now be accessed at http://www.waterboards.ca.gov/water_issues/programs/ust/abandoned_storage.shtml.

The latest June 2014 Abandoned UST Progress Report, which was sent via Lyris on June 26, 2014, can be found on the webpage, as well as other documents regarding the Abandoned Tanks Initiative.

CERS Frequently Asked Questions (FAQs) Links

The State Water Board UST Program website now has links to CERS Help FAQ documents (http://www.swrcb.ca.gov/water_issues/programs/ust/cers/faqs.shtml). The FAQ documents are

1. How to Enter Red Tag Information in CERS;
2. How to Create a Valid UST Report 6 in CERS; and
3. Must a person possess a current inspector certification issued by the International Code Council (ICC) in order to review and accept submitted UST data elements in CERS?

CUPA Report 6 due September 1, 2014

June 30th marks the end of the first half of 2014; therefore it is time to complete the Report 6 for the January-June 2014 reporting period. State Water Resources Control Board (State Water Board) staff will send out notification emails containing the template Report 6 during the first week of July. The completed Report 6 is due by September 1, 2014. Because the Significant Operational Compliance (SOC) data in California Environmental Reporting System (CERS) has not yet been verified as accurate for any Unified Program Agency, except for Yuba County Environmental Health Department, it is still necessary to fill out the "paper" Report 6 as in previous years. For any assistance with filling out Report 6, contact Gabriel Herrera at (916) 319-9128 or gabriel.herrera@waterboards.ca.gov.

California Office of Emergency Services - None

Cal Fire-Office of State Fire Marshal

Aboveground Petroleum Storage Act (APSA) Advisory Committee

The APSA Advisory Committee will next meet on July 24, 2014. The meeting notices and previous minutes may be viewed at http://osfm.fire.ca.gov/advisorycommittees/advisorycommittees_apsa.php.

APSA Surcharge Most Commonly Asked Questions

1. *What facility is assessed the APSA surcharge?*
Answer: Each facility regulated under the APSA Program is assessed the APSA surcharge. Note that APSA tank facilities are not the same as hazardous materials business plan facilities, although APSA tank facilities are also regulated under the Hazardous Materials Business Plan Program.
2. *Is the APSA surcharge assessed on each tank facility or each tank?*
Answer: The APSA surcharge is for each APSA-regulated tank facility.
3. *Where should CUPAs remit the collected APSA surcharge?*
Answer: CUPAs should follow the same procedures for remitting the Unified Program state surcharges – checks are payable to the *Secretary for Environmental Protection* and submitted to Air Resources Board.

For more information please contact Jennifer Lorenzo at (916) 324-0332 or Jennifer.Lorenzo@fire.ca.gov.