

WESTERN STATES PROJECT

INTRODUCTION TO ENVIRONMENTAL ENFORCEMENT

MARCH 13-15, 2012

HOLIDAY INN EXPRESS AIRPORT HOTEL, ONTARIO, CALIFORNIA

LOCATION: 2280 South Haven Avenue, Ontario, California 91761

ABOUT THE TRAINING: This is a scenario-driven course that will focus on administrative and civil enforcement strategies and processes from the initiation of an inspection to the conclusion of a case.

WHO SHOULD ATTEND: Environmental regulatory enforcement personnel and civil attorneys new to environmental enforcement

LEVEL: Basic

TIME: **Tuesday:** 8:00 am-4:45 pm **Wednesday:** 8:00 am-5:00 pm **Thursday:** 8:00 am-12:00 pm

AGENDA TOPICS: Intro to the Enforcement Course...Intro to Environmental Enforcement...Environmental Enforcement Options...Entry & Access...Elements & Evidence...Gathering Information & WSP Resources (Internet research)...Practical Exercise (focus on access)...Case File Management...Development of the Enforcement Team...Sampling for Attorneys or Basic Interviewing for Inspectors (breakout session)...Practical Exercise (focus on elements and evidence) ...Framing the Case for Attorneys or Inspection Techniques & Report Writing for Inspectors (breakout session)...Enforcement Strategy Case Study...Inspector as a Witness...Presenting Science & Regulations...Settlements & Media...and a Wrap up.

SCHOLARSHIP INFORMATION: A limited number of scholarships may be available through:

(1) Western States Project Representatives in your state, or (2) Special California/Home Depot Scholarship Fund. Please be aware that in order to **apply for a Special California Scholarship**, the deadline to do so is by **5:00p.m. February 1, 2012**. For more information, call the Project office at (602) 542-8511. Once you have been authorized by your representative to attend, please fill out the form below and mail or fax it to the Project by **TUESDAY, FEBRUARY 21, 2012**. Please write in the name of the Representative who authorized your scholarship on your registration form.

REGISTRATION FEE: \$300

This fee must be paid by the first day of training. Checks made payable to the Western States Project, cash and purchase orders will be accepted. **NO CREDIT CARDS WILL BE ACCEPTED.** If you are on scholarship with the Project you **DO NOT** pay this fee.

REGISTRATION FORM

NAME _____ TITLE _____
AGENCY/OFFICE _____
ADDRESS _____ CITY _____ STATE _____ ZIP _____
PHONE _____ FAX _____
E-MAIL _____

(Check one below, if applicable)

AUTHORIZED FOR WSP SCHOLARSHIP: _____, OR

AUTHORIZED FOR CA/HOME DEPOT SCHOLARSHIP: _____

SCHOLARSHIP APPROVED BY:

(Fill in the name below - **REQUIRED**)

MAIL TO: **WESTERN STATES PROJECT, 1110 W. WASHINGTON ST, SUITE #367, PHOENIX, AZ 85007**
OR FAX TO (602) 771-2299

ALL REGISTRATION FORMS, MUST BE RECEIVED BY THE PROJECT

NO LATER THAN 5:00PM - FEBRUARY 21, 2012

HOTEL & AIRLINE INFORMATION: Holiday Inn Express Ontario Airport Hotel is located on 2280 South Haven Avenue, Ontario, California 91761. **ALL** hotel reservations must be made through ADTRAV.

If you were selected to receive a scholarship, your hotel and airline charges will be directly billed to the Project. Detailed information regarding hotel and airline reservation arrangements will be provided in the registration confirmation letter you receive from Western States Project after registering for this course.

QUESTIONS? Call Eunice S. Martinez at (602) 542-8511.

COMMENTS FROM PAST PARTICIPANTS:

“Great presenters! Good location and interesting subject matter. Thank you!”

“This is the best seminar that I have attended since I became an environmental regulator.”

“I enjoyed the training and walked away with a wealth of knowledge.”

“Thank you for offering this course!”



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